

Risk Analysis and Management System

Name: Class Tours Ltd. / Date: 1 January 2017

Activity situation: Canoeing (“CANOE/KAYAK”)

Analysis	Description		
Risks Accident, injury, other forms of loss	1. Drowning 2. Hypothermia 3. Lost individual 4. Lost group 5. Exhaustion 6. Lost paddle		
Casual Factors Hazards, perils, dangers	People - Capsize - Poor communications - Poor control	Equipment - Inadequate clothing - Poorly-fitting safety equipment - Unsuitable craft	Environment - Weather: Hot Cold Wind - Barrages/rapids
Risk management strategies Normal operation	- Clear drills - Good communication - Experienced instructor(s) - Suitable route for weakest member of group	- Good, well-maintained kayaks, buoyancy aids and paddles - Appropriate clothing to be worn and spares in waterproof containers	- Weather forecast and trends - Planned route with alternatives - Route selected according to prevailing conditions
Emergency	Qualified First Aider and kit. Emergency clothing and survival bag. Communication means. Tow lines and split paddles.		