

Risk Analysis and Management System

Name: Class Tours Ltd. / Date: 1 January 2017

Activity situation: Sea Kayaking (“KAYAK”)

Analysis	Description		
Risks Accident, injury, other forms of loss	1. Drowning 2. Hypothermia 3. Lost individual 4. Lost group 5. Exhaustion 6. Lost paddle		
Casual Factors Hazards, perils, dangers	People - Capsize - Poor communications - Poor control	Equipment - Inadequate clothing - Poorly-fitting safety equipment - Unsuitable craft	Environment - Weather: Hot Cold Wind - Tides - Waves/surf
Risk management strategies Normal operation	- Clear drills - Good communication - Experienced instructor(s) - Suitable route for weakest member of group	- Good, well-maintained kayaks, buoyancy aids and paddles - Appropriate clothing to be worn and spares in waterproof containers	- Weather forecast and trends - Tide times and streams - Planned route with alternatives - Route selected according to prevailing conditions
Emergency	Qualified First Aider and kit. Emergency clothing and survival bag. Communication means. Flares, tow lines and split paddles.		