

# Risk Analysis and Management System

**Name:** Class Tours Ltd.

**Activity situation:** Sea Kayaking (“KAYAK”)

Analysis	Description		
<b>Risks</b> Accident, injury, other forms of loss	1. Drowning 2. Hypothermia 3. Lost individual 4. Lost group 5. Exhaustion 6. Lost paddle		
<b>Casual Factors</b> Hazards, perils, dangers	<b>People</b> - Capsize - Poor communications - Poor control	<b>Equipment</b> - Inadequate clothing - Poorly-fitting safety equipment - Unsuitable craft	<b>Environment</b> - Weather: Hot Cold Wind - Tides - Waves/surf
<b>Risk management strategies</b> Normal operation	- Clear drills - Good communication - Experienced instructor(s) - Suitable route for weakest member of group	- Good, well-maintained kayaks, buoyancy aids and paddles - Appropriate clothing to be worn and spares in waterproof containers	- Weather forecast and trends - Tide times and streams - Planned route with alternatives - Route selected according to prevailing conditions
<b>Emergency</b>	Qualified First Aider and kit. Emergency clothing and survival bag. Communication means. Flares, tow lines and split paddles.		