

Risk Analysis and Management System

Name: Class Tours Ltd.

Activity situation: General Visits (“VISITES”)

Analysis	Description		
Risks Accident, injury, other forms of loss	1. Lost individual 2. Lost group 3. Climbing in/out of coaches/vehicles 4. Minor injuries		
Casual Factors Hazards, perils, dangers	People - Not staying with the group - Unawareness of RDV points and timings - Medical conditions/allergies	Equipment - Unsuitable clothing - Insecure bags/wallets in crowded areas	Environment - Crowded areas - Inappropriate parking areas - Weather changes - Machinery - Animals
Risk management strategies Normal operation	- Good communication - Group control - “Lost” procedure - RDV point clearly defined - Timings	- Continental doors on coaches - Getting in/out of minibuses/coaches/trains	- Be prepared to change activity - Listen to weather forecasts
Emergency	First Aid equipment. Qualified First Aider. Communication means. Double - checking/counting.		